

Conservation Halton Board of Directors Meeting - November 26, 2020

ZOOM Webinar :

<https://us02web.zoom.us/j/86200415756?pwd=YkZpWndOVzdmbXBqL29OcjFmYzhNQT09> Passcode:
192691



Start: Thursday, November 26, 2020 - 3:00pm

End: Thursday, November 26, 2020 - 6:00pm

1. Roll Call

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

3. Acceptance of AMENDED Agenda

4. Presentation

4.1. Virtual Innovation Hub Pilot, Hassaan Basit, President & CEO, Craig Brown, Partner, Fasken Martineau DuMoulin LLP

5. Consent Items

5.1. Approval of Conservation Halton Board of Directors draft Meeting Minutes dated October 22



Conservation Halton Board of Directors draft Meeting Minutes dated October 22

5.2. Approval of Governance & Risk Committee draft Meeting Minutes dated November 12



Governance & Risk Committee draft Meeting Minutes dated November 12



2021 Board Meeting Schedule

5.3. Approval of Conservation Halton Board of Directors draft Meeting Minutes dated November 16



Conservation Halton Board of Directors draft Meeting Minutes dated November 16

5.4. CHBD 09 20 01 - Memo - Virtual Innovation Hub Pilot



CHBD 09 20 01 - Memo - Virtual Innovation Hub Pilot

5.5. CHBD 09 20 02 - Memo - Purchasing August 1, 2020 to October 31, 2020



CHBD 09 20 02 - Memo - Purchasing August 1 to October 31, 2020

5.6. CHBD 09 20 03 - Memo - Health & Safety Update (Q1 - Q3 2020)



CHBD 09 20 03 - Memo - Health & Safety Update (Q1 - Q3 2020)

5.7. CHBD 09 20 04 - Memo - Proposed Project List for Comprehensive Environmental Assessments under the Environmental Assessment Act (EAA) ERO No. 019-2377 CH File No. PPO 042



CHBD 09 20 04 - Memo - Proposed Project List for Comprehensive Environmental Assessments under the Environmental Assessment Act (EAA) ERO No. 019-2377 CH File No. PPO 042



CHBD 09 20 04 - Memo - Project List of Comprehensive Environmental Assessment (Attachment)

5.8. CHBD 09 20 05 - Memo - Brighton Beach Bioswale Project



CHBD 09 20 05 - Memo - Brighton Beach Bioswale Project

5.9. CHBD 09 20 06 - Memo - Low Risk Water Taking



CHBD 09 20 06 - Memo - Low Risk Water Takings.pdf



CHBD 09 20 06 - Memo - Low Risk Water Taking (Attachment)

6. Action Items

6.1. CHBD 09 20 07 - Proposed 2021 Plan Review and Permit Application Fees



CHBD 09 20 07 - 2021 Planning Permit Fees Report.pdf



CHBD 09 20 07 - 2021 CHPermitFees DRAFT (Attachment 1)



CHBD 09 20 07 - 2021CH Other Fees DRAFT (Attachment 1b)



CHBD 09 20 07 - 2021 Planning Fees DRAFT (Attachment 1c)



CHBD 09 20 07 - 2021 Planning Fee Notes DRAFT (Attachment 1d)



CHBD 09 20 07 - 2021 Planning Permit Fees (Attachment 2)

6.2. CHBD 09 20 08 - Consolidation and Update - Conservation Halton Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document



CHBD 09 20 08 - Consolidation and Update - Conservation Halton Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document



CHBD 09 20 08 - Consolidated Policy document 26.11.20 (Attachment)

6.3. CHBD 09 20 09 - Budget Variance Report for the Period Ended September 30, 2020 and 2020 Projected Year End Amounts



CHBD 09 20 09 - September 30 2020 Budget Variance Report and Projected Year End



CHBD 09 20 09 - Budget Variance Report Financial Appendix September 30 2020



CHBD 09 20 09 - 2020 Capital Project Summary at September 30 2020



CHBD 09 20 09 - Reserve Continuity September 30 2020

6.4. CHBD 09 20 10 - National Disaster Mitigation Program Application for Flood Hazard Mapping - Tuck, Shoreacres, Appleby and Sheldon Creeks



CHBD 09 20 10 - National Disaster Mitigation Program Application for Flood Hazard Mapping -Tuck, Shoreacres, Appleby and Sheldon Creeks

7. CEO Verbal Update

8. CHF Update Jim Sweetlove

9. IN CAMERA

9.1. CHBD 09 20 11 - Personnel Matter

10. Other Business

11. Adjournment

MEETING NO: # 07 20 Conservation Halton Board of Directors

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, October 22 at 3:00 p.m. via Zoom Webinar.

Members Present:

Hamza Ansari
Rob Burton
Mike Cluett
Rick Di Lorenzo
Joanne Di Maio
Cathy Duddeck
Allan Elgar
Steve Gilmour
Dave Gittings
Zobia Jawed
Moya Johnson
Gordon Krantz
Bryan Lewis
Rory Nisan
Gerry Smallegange
Jim Sweetlove
Jean Williams

Absent with regrets:

Mayor Marianne Meed Ward
Zeeshan Hamid

Guests:

Don Mclean, The Hamilton 350 Committee
Peter Pickfield, Partner, Garrod Pickfield LLP

Staff present

Kim Barrett, Associate Director, Science & Partnerships
Hassan Basit, CAO/Secretary-Treasurer
Garner Beckett, Director, CH Foundation
Niamh Buckley, Administrative Assistant, Office of the CAO
Matt Howatt, Coordinator, Regional Infrastructure Team
Meghan Hunter, Manager, Risk & Lands
Craig Machan, Associate Director, Park Operations
Kellie McCormack, Associate Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Senior Manager, Human Resources
Jill Ramseyer, Director, Corporate Compliance
Katie Skillen, Associate Director, Marketing and Communications
Leah Smith, Manager, Environmental Planning
Barb Veale, Director, Planning & Watershed Management

Mark Vytvytskyy, Director, Parks and Operations, Executive Lead Digital Transformation
Lawrence Wagner, Senior Director, Corporate Services

Chair Gerry Smallegange called the meeting to order at 3:04 p.m.

1. Roll Call

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

There were **None**.

3. Approval of Amended Agenda

CHBD 07 01: Moved by: Gordon Krantz
Seconded by: Rob Burton

THAT the AMENDED agenda **be approved**.

4. Delegations: Don Mclean, The Hamilton 350 Committee

5. Staff Presentations:

Chair Gerry Smallegange advised that the presentations will be presented along with the corresponding reports under *8.0 Action Items*.

5.1 Strategic Forestry Management Plan – Hajnal Kovacs, Forest Technical
(Report #: CHBD 07 20 06)

5.2 2021 Budget Summary – Hassaan Basit, President & CEO
(Report #: CHBD 07 20 07)

6. Consent Items

6.1 Approval of Conservation Halton Board of Directors Meeting Minutes dated September 24, 2020

6.2 Approval of Finance & Audit Committee Meeting Minutes dated October 7, 2020.

7. Briefing Memos (For information)

7.1 Summary of Funding Received for Stewardship
(Barb Veale, Director of Planning and Watershed Management)

7.2 Progress Update on Source Protection Plan Updates
(Barb Veale, Director of Planning and Watershed Management)

7.3 Kelso & Glen Eden Master Plan

Consent Items **were adopted.**

8. Action Items

8.1. SWS Georgetown Subwatershed Study

CHBD 07 02 Moved by: Rob Burton
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Vision Georgetown Secondary Plan and Subwatershed Study, Town of Halton Hills”;**

And

THAT the Conservation Halton Board of Directors **endorses the Vision Georgetown Secondary Plan and Subwatershed Study, specifically the management recommendations that relate to areas regulated by CH;**

And

THAT the Conservation Halton Board of Directors **directs staff to send staff report entitled “Vision Georgetown Secondary Plan and Subwatershed Study” to the Town of Halton Hills and Region of Halton for information.**

Carried

8.2 Sixteen Mile Creek Valley Slope Assessment: Erosion Hazard Limits in Downtown Oakville, CH File No. MPR 709 (Report #: CHBD 07 20 04)

CHBD 07 03 Moved by: Rob Burton
Seconded by: Rick DiLorenzo

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Sixteen Mile Creek Valley Slope Assessment: Erosion Hazard Limits in Downtown Oakville”;**

And

THAT the Conservation Halton Board of Directors **approves the updated Regulation Mapping produced as part of the ‘Sixteen Mile Creek Valley Slope Assessment: Erosion Hazard Limits in Downtown Oakville’ for posting on the Conservation Halton website and for distribution in accordance with the timeframes established in CH’s Approximate regulation Mapping Maintenance Protocol.**

Carried

8.3 Site Specific Principles for Redevelopment of the Post Office Property 193 Church Street, Town of Oakville, CH File No. ADM 349
(Report #: CHBD 07 20 02)

CHBD 07 04 Moved by: Rob Burton
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Site Specific Principles for Redevelopment of the Post Office Property 193 Church Street, Town of Oakville”;**

And

THAT the Conservation Halton Board of Directors **approves site-specific principles for the Post Office Property, 193 Church Street, Town of Oakville** that, if met, allow CH staff to issue a permit for proposed development;

AND

THAT the Conservation Halton Board of Directors **directs staff to provide Town of Oakville staff with a copy of this report and associated resolution.**

Carried

8.4 Halton Region Official Plan Review: Conservation Halton Discussion Paper Comments
CH File: MPR 734
(Report: # CHBD 07 20 03)

CHBD 07 05 Moved by: Mike Cluett
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **endorses the staff report entitled “Halton Region Official Plan Review: Conservation Halton Discussion Paper Comments”;**

And

THAT the Conservation Halton Board of Directors **directs staff to send the report entitled “Halton Region Official Plan Review: Conservation Halton Discussion Paper Comments” to the Region of Halton, the local Halton Area municipalities and conservation authorities.**

Carried

8.5. Applications to expand Burlington Quarry, Nelson Aggregate Co. - CH File No.
PQ 20 8.6. CHBD
(Report: # CHBD 07 20 05)

CHBD 07 06 Moved by: Rory Nisan

Seconded by: Jim Sweetlove

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Applications to expand Burlington Quarry, Nelson Aggregate Co.”;**

And

THAT the Conservation Halton Board of Directors **directs staff to send the staff report entitled “Applications to expand Burlington Quarry, Nelson Aggregate Co.” to the Niagara Escarpment Commission, Region of Halton, City of Burlington and Ministry of Natural Resources for information.**

In response to Rory Nisan’s inquiry regarding CH Board involvement in this process, Kelly McCormack advised that CH will be bringing this matter back to the Board once JART have confirmed their position.

Carried

8.6 Strategic Forest Management Plan
(Report: # CHBD 07 20 06)

CHBD 07 07 Moved by: Jean Williams
Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors **approves the Strategic Forest Management Plan.**

Carried

8.7 2021 Budget & Business Plan
(Report No: # CHBD 07 20 07)

CHBD 07 08 Moved by: Moya Johnson
Seconded by: Rob Burton

THAT the Conservation Halton Board of Directors **approves by a weighted vote the municipal funding of \$10,430,879 in the 2021 budget;**

All in Favour

Hamza Ansari
Rob Burton
Mike Cluett
Rick Di Lorenzo
Joanne Di Maio
Cathy Duddeck
Allan Elgar
Steve Gilmour
Dave Gittings
Zobia Jawed
Moya Johnson

Absent

Zeeshan Hamid
Marianne Meed Ward

Gordon Krantz
Bryan Lewis
Rory Nisan
Gerry Smallegange
Jim Sweetlove
Jean Williams

And

THAT transfers to and from Reserves in the 2021 budget **be approved as outlined in this report;**

And

THAT the 2021 Budget & Business Plan **be approved as presented.**

Carried

8.8 Amendment to The Halton Region Conservation Authority General Membership By-law No. 2018-01
(Report No: # CHBD 07 20 08)

CHBD 07 09 Moved by: Moya Johnson
Seconded by: Rob Burton

THAT the Conservation Halton Board of Directors **approves the amendment to The Halton Region Conservation Authority (Conservation Halton) General Membership By-law No. 2018-01 to change the title of CAO/Secretary-Treasurer to President & CEO/Secretary-Treasurer;**

And

THAT the Conservation Halton Board of Directors **directs staff to post the amended General Membership By-law No. 2018-01 on the Authority's website,**
www.conservationhalton.ca

Carried

9.0 CEO Update

The CEO provided an update on the upcoming ski season at Glen Eden. CH is preparing to open the Snow School and provide skiing lessons while ensuring that social distancing and safety procedures are in place.

The CEO confirmed that Christmas Town will also go ahead this year, although vastly different from previous years, CH is determined on giving people the opportunity to continue to get outside to enjoy nature while following all public health rules and guidelines.

10. CHF Update

Jim Sweetlove commended CH Staff for the success of the CH Foundation Events of October 3. Staff were engaging and provided many unique experiences for the attendees. The Foundation met their financial goals and exceeded expectations. Funds will be used to enable outdoor experiences for those children who are in need.

11. IN CAMERA

At this point, Chair Gerry Smallegange advised that the Conservation Halton Board of Directors have a 15-minute recess prior to reconvening **IN CAMERA**.

CHBD 07 10 Moved by: Jean Williams
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **convene IN CAMERA**.

11.1 Legal Matter

11.2 Legal Matter

CHBD 07 11 Moved by: Jean Williams
Seconded by: Cathy Duddeck

THAT THE Conservation Halton Board of Directors **reconvene in Public Forum**;

And

THAT CH Staff proceed **as recommended by CH Board of Directors**.

Carried

11.2 CN-CH Memorandum of Understanding Update

CHBD: 07 12 Moved by: Mike Cluett
Seconded by: Gordon Krantz

Whereas decisions under Federal environmental assessment legislation (the “Federal Decisions”), on whether or not the Canadian National Railway (“CN”) proposed Milton Logistics Hub Project should be approved to proceed and if so under what conditions, are currently pending, subject to decisions by the Minister of the Environment and Climate Change (the “Minister”) and, should the Minister confirm the findings of the Review Panel that the Project is likely to cause significant adverse effects, a further decision by the Federal Cabinet;

Whereas CN has requested that Conservation Halton enter into a Memorandum of Understanding to review and provide detailed comments and advice on CN’s proposed detailed design of the Project in advance of these Federal Decisions;

Whereas, the Federal Decisions could fundamentally alter any CN-proposed design of the Project or otherwise affect advice provided by Conservation Halton, and work completed, and decisions taken by CN, on the current CN-proposed detailed design;

Whereas it is the view of the Board that it is premature, not respectful of the Federal decision-making process and not productive for Conservation Halton to enter a Memorandum of Understanding to provide detailed comments as part of a technical review process for CN's proposed detailed design of the Project until a decision is made by the Federal Government on whether or not the Project should proceed, and if so, under what conditions of approval;

It is Resolved that Conservation Halton staff **be directed to write to CN to advise them that Conservation Halton will consider the decision to execute a Memorandum of Understanding with CN to engage in a technical review process for the detailed design of the proposed CN Milton Logistics Hub Project following a decision or decisions by the Federal Government pursuant Federal environmental assessment legislation on whether or not the Project should proceed, and if so under what conditions of approval.**

Carried

12. Other Business

There was no other business.

13. Adjournment

CHBD 07 13 Moved by: Rory Nisan

THAT the Conservation Halton Board of Directors Meeting **be adjourned at 4:30 p.m.**

Carried

Signed by: Hassaan Basit, President & CEO, Secretary-Treasurer

Date: November 26, 2020

MINUTES

A meeting of the Conservation Halton Governance & Risk Committee was held on Thursday, November 12, 2020 beginning at 3:05 p.m. via Zoom Video Conference.

Members Present: Gordon Krantz
Rory Nisan (Vice Chair)
Gerry Smallegange
Jean Williams

Absent with regrets: Cathy Duddeck

Absent: Rick Di Lorenzo
Bryan Lewis

Staff Present: Hassaan Basit, President & CEO/Secretary-Treasurer
Adriana Birza, Manager, Office of the President & CEO
Niamh Buckley, Administrative Assistant, Office of the President & CEO
Jill Ramseyer, Director, Corporate Compliance

Rory Nisan assumed the role of Chair of the Committee.

1. Roll Call
2. Acceptance of Agenda

GC 01 01 Moved by: Gordon Krantz
Seconded by: Jean Williams

THAT the Agenda be accepted as distributed.

Carried

3. Disclosure of Pecuniary Interest for Conservation Halton Governance & Risk Committee Members

There was no disclosure of pecuniary interest.

4. Consent Items

- 4.1 Risk Management Information Updates
(Memo #: GC 01 20 01)

